



2501 MCGAVOCK PIKE, SUITE 1702
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LETSTALK@CALLKODI.COM

Dear Valued Customer,

Security is a top priority for Kodi Collective and Kodi Holdings and in an effort to continue to protect our customers from fraud and phishing scams, we want to take this opportunity to remind you that any changes to Kodi Collective or Kodi Holdings payment procedures will be communicated via:

- 1) A phone call from your Kodi Collective or Kodi Holdings Credit Analyst, Customer Service or Sales Representative notifying you of changes to Kodi Collective or Kodi Holdings payment procedures; and
- 2) A written instruction that would accompany an expected communication from Kodi Collective or Kodi Holdings such as an invoice or letter of quotation.

If you do not receive **BOTH** verbal and written communication, please confirm our payment procedures with your Kodi Collective or Kodi Holdings Credit Analyst, Customer Service or Sales Representative before remitting payment.

If you have any questions, please contact your Kodi Collective or Kodi Holdings Sales or Customer Services Representative or the undersigned at tony.britt@sheridan.com.

Thank you for being a valued customer of Kodi Collective and Kodi Holdings.

Sincerely,

Tony Britt
Chief Financial Officer